

## Custom Imprinting 24 Tins

Mini Tin (6 3/16" x 1 5/8") - Imprint area: 5" diameter  
Regular Tin (7 1/8" x 2 1/2") - Imprint area: 6" diameter  
Large Tin (9 3/4" x 3 3/8") - Imprint area: 8 1/2" diameter  
Square Tin (6 1/8" x 6 1/8" x 2 5/8") - Imprint area: 5" x 5"  
Rectangular Tin (7 3/16" x 4 7/16" x 2 1/8")-Imprint 6 1/2" x 3 1/4"  
Petite Tin (3 3/4" x 1 1/2) - Imprint area 3 1/4" diameter  
1/2 Gallon Bucket (6 11/16" x 5 1/4") - Imprint area: 5 3/4" diameter  
**Imprint Charges:** Set Up Per Lid Size \$50,  
**Running Charge Per Lid 1C** \$1.70; **2-4Colors** \$3.00

## Custom Gift Card: 100 Card Minimum - z

1-2 Color \$.25 per card  
(Standard red, blue, black, gold, silver available)  
4C - \$.50 per card

## Gold, Silver & Ruby Touch Labels (P1, P2, P3) and Petite Sweets!™ (N1) Labels:

1C Label Included.  
Choice of Black, Standard Red or Standard Blue ink.  
Imprint area for 2 piece Touch Box – 1 7/8" x 7/8"  
Imprint area for 4 piece Touch Box – 2 7/8" x 7/8"  
Imprint area for 8 piece Touch Box – 3 7/8" x 1 7/8"  
Imprint area for Petite Sweets!™ – 2 1/8" x 5/8"

## Artwork Requirements:

Digital Artwork Specifications: Electronic artwork must be sent in .pdf, eps, .cdr, .tif or .jpg. format. High Resolution (300 dpi or greater)  
Accepted programs: Adobe Photoshop, Adobe InDesign, Adobe Illustrator (CS), converted to curves/outlines (vector art), Corel Draw  
No charge if camera-ready art is supplied to correct specifications.  
Artwork will be sized to maximum imprint area unless otherwise specified.

If artwork does not meet factory requirements or client requests factory art department to create or alter artwork, the artwork charge will be \$60 per hour. Unacceptable artwork may also result in the delay of shipment. (1/2 hour minimum will be charged.)

## Digital Proofs:

Digital proofs are provided at no additional charge.

## Spec Samples:

Set up and run charge are provided at no additional charge for sample only. Customer will be charged for product cost, shipping and handling.

## Repeat Orders:

If there are no changes to previous art, Set Up Fees are waived.  
**ART MUST BE EXACTLY AS PRINTED PREVIOUSLY.** Date changes, size changes, color changes, etc. will be charged a new Set Up Fee.

## Production & Shipping Information

Normal production time after receipt of complete order (contingent on tin and product availability) is 1 - 2 weeks. **Your complete order must include:** purchase order, approved camera-ready artwork, shipping instructions, enclosure cards, and mailing list in Excel format.

## Rush Orders

Rush Orders available at no additional charge (depending upon total quantity of order, tin and product availability) and will be handled whenever possible.

## Individual Drop Shipments Including Mailer:

For your convenience, gifts can be shipped individually to recipients. The charges below are **in addition to Fed Ex, UPS or USPS charges.**  
Shipments to P.O.Boxes or Canada will be shipped Priority Mail.  
Add \$3.50 per Mini, Regular, Square or Rectangular Tin, Single Bag Box plus freight

Add \$4.50 per Large Tin plus freight  
add \$4.80 per Tower, Bucket, Double Bag or Triple Bag Box plus freight  
Add \$2.65 per Petite Tin plus freight

## Bulk Shipments: (multiple locations same date)

\$5.00 per shipping carton.

## Preferred Carriers:

Shipments are sent via Fed Ex, UPS and USPS.

## Split Shipments (Multiple Ship Dates):

\$12.50 per ship date.

## Foreign Shipments (to Canada Only):

USPS \$15.00 per package. UPS and Fed Ex \$25.00 per carton.  
Shipping, handling and custom charges are additional and may be charged separately.

## Addresses:

Lists must be provided in proper MS Excel format. All addresses must contain name, company name (if shipping to a commercial address), street address, apartment or suite number, city, state and zip code.  
MS Excel Format:

Name Company Address 1 Address 2 City State Zip  
If list is not provided in format above, additional charge for retyping or reformatting names: \$1.00 per name. Revisions \$1.50 per name.  
Address lists must be provided in appropriate format – **(Please call for our shipping template to make this easier!) 5 BUSINESS DAYS PRIOR** to shipping. If not received at this time, this may result in the delay of shipment. UPS and Federal Express will not deliver to P.O. boxes and will not accept addresses without correct zip code. The cost to correct or find a zip code: \$ 3.00 each. If shipping to P.O. boxes, Priority Mail will be used. *Priority Mail services do not allow for tracking packages.* Factory cannot be responsible for shipments lost, delayed or returned because of incomplete or incorrect address.

## Gift Cards:

**Name or Company name hand-signed under stock message is included free of charge.**

Additional copy: \$1.50 per card.

Matching Cards to Labels: \$1.00 per name

Supplied Gift Cards: Folding and/or inserting in supplied envelope: \$1.00 per card

## F.O.B. Point:

Georgia. Not responsible for delayed shipments when given to carrier on time.

## ***MOST CARRIERS DO NOT GUARANTEE TRANSIT TIME DURING THE MONTH OF DECEMBER.***

## Packaging:

Each gourmet delicacy is individually packaged, carefully enclosed in a protective plastic seal, then placed in a tin lined with shimmering decorative wrap, protected by bubble pack, and enclosed with an airtight seal.

## Tower Wrap Option:

To create a custom tower, add \$5.00 This will include designer wrap and bow. – This is only for custom towers, not stock TC-Series

## Mailer Boxes (not included with gift):

\$1.50 per Mini, Regular, Square, Rectangle Tin or Single Bag Box  
\$2.00 per Large Tin  
\$2.80 per Tower, Bucket, Double Bag or Triple Bag Box  
\$1.25 Per Petite Tin plus freight

### **Cold Packaging-:**

Chocolate products will require cold packaging in warm weather (April-October or when temperatures are above 75 degrees). We strongly recommend expedited shipping (overnight or two-day). The charge for this special packaging is \$12.50 per carton plus shipping. Chocolate and Nuts should be stored in a cool, dry place immediately upon receipt. We offer many products that ship well year-round and do not require cold packs.

## **General Information**

### **Artwork Return:**

Artwork is not returned unless requested. The factory will hold art for two years.

**Special Quotations:** Valid for 30 days.

### **Confirmation:**

Orders will be processed upon receipt of signed order acknowledgement with payment information.

### **Changes to Orders:**

Any change to an order that is in production may result in delayed shipment. Same day changes minimum \$100.00

### **Cancellation Policy:**

45 days prior to ship date: \$100 plus the cost of labor/materials used/ ordered to date. Cancellations received less than 45 days prior to ship date will require a fee equaling a percentage of the total order (minimum \$150.00 plus labor/materials used/ordered to date. 30-44 days prior to ship date 15%, 21-29 days prior to ship date 25%, 14-20 days prior to ship date, 50% Less than 14 days prior to ship date, 75%.

**Under Minimum Charge: (No Under Minimums on Baked Goods)** \$75.00

***From November 18 through December 24 under minimum orders will not be processed.***

### **Fulfillment Programs:**

Fulfillment Programs are our specialty. Examples include monthly gift programs, gift after purchase, incentive gifts, employee recognition, safety awards and birthday appreciation. Products ideal for year-round shipping include our fresh-baked Gourmet Chocolate Chip Cookies, Heatwave Assortment, Honey Roasted Peanuts or Fancy Mixed Nuts. -- Call for details.

### **Custom Products:**

Quality customer service is our top priority. If there is something different or additional that you need which is not listed here, please contact us for more information. Other combinations and assortments of our products are also available. We will attempt to supply you with anything you may want or need.

### **Substitutions:**

Factory reserves the right to substitute similar items of equal or greater value if necessary to guarantee shipment deadlines.

### **Claims:**

Any claims for repair, replacement or refund must be presented in writing within 15 days of shipment. No merchandise may be returned without authorization from the factory. The purchaser should promptly file all claims for damage, delay or loss due to shipping with the carrier at time of delivery.

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